



COMDTINST 1760.9A

COMMANDANT INSTRUCTION 1760.9A

OCT 30 1995

Subj: MONTGOMERY G.I. BILL (MGIB) - ACTIVE DUTY EDUCATION  
ASSISTANCE PROGRAM

Ref: (a) COMDTINST M7220.29 (series), U.S. Coast Guard Pay  
Manual

1. PURPOSE. This Instruction provides policy, assigns responsibilities, and establishes procedures for implementing subject program.
2. ACTION. Area and district commanders, commanders of maintenance and logistics commands, and commanding officers of headquarters units, shall ensure compliance with the provisions of this instruction.
3. DIRECTIVES AFFECTED. COMDTINST 1760.9 is cancelled.
4. BACKGROUND. The Montgomery G.I. Bill (MGIB) Active Duty Educational Assistance Program was established by Public Law 98-525 under Chapter 30 Title 38, U.S. Code. It is a voluntary program intended to provide educational assistance to members initially entering active duty on or after 1 July 1985. Active duty Coast Guard personnel automatically participate in this program unless they sign Form DD-2366 Veterans' Educational Assistance Act of 1984 (GI Bill) declining participation. The Public Law further extends eligibility to members entitled to educational benefits under the Vietnam Era G.I. Bill who satisfy certain eligibility criteria. Effective 1 October 1994, the National Defense Authorization Act for FY 95 allows

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4. (cont'd) certain members being involuntarily separated to participate in the program. This includes those under VEAP and members who previously declined enrollment in the MGIB program.
5. OBJECTIVES. This program was designed to:
  - a. Provide the benefits of a higher education to personnel who might not otherwise be able to afford this education.
  - b. Assist in recruiting highly qualified personnel into the Active and Reserve components of the Armed Forces.
  - c. Assist personnel in adjusting to civilian life after separation from military service.
  - d. Restore lost educational benefits to those Vietnam Era personnel who continued to serve on active duty after 30 June 1985.
  - e. Enhance our nation's competitiveness through the development of more highly educated and productive citizens.
6. DISCUSSION. Eligibility criteria and benefits are attached as enclosures (1), (2) and (3). Enclosure (1) pertains to non-prior service personnel initially entering active duty on or after 1 July 1985. Enclosure (2) applies to Vietnam Era G.I. Bill eligibles whose benefits were converted to the MGIB on 1 January 1990. Enclosure (3) addresses conversion into the MGIB by members involuntarily separated after 1 October 1994.
7. RESPONSIBILITIES.
  - a. Commandant (G-PMP) will:
    - (1) Act as program manager for the active duty MGIB.
    - (2) Publish policy concerning the active duty MGIB program.
    - (3) Maintain liaison with the Office of the Assistant Secretary of Defense and other program managers within the Armed Services to coordinate MGIB policy.

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7. a. (4) Maintain liaison with the Department of Veterans Affairs (DVA) on the regulations pertaining to the program.
  - (5) Inform survivors of MGIB participants who die on active duty of the death benefit provision of this program. The Department of Veterans Affairs (DVA), upon request from the next of kin, shall make a death benefit payment equal to the amount of the deceased member's MGIB reductions in pay, less any benefits previously paid to the member, to the following (in the order specified): (1) beneficiary or beneficiaries designated by the individual on the Servicemen's Group Life Insurance Policy; (2) surviving spouse of the individual; (3) surviving child or children of the individual (in equal shares); or (4) surviving parent or parents of the individual (in equal shares). MGIB benefits are not payable to estates. A determination must be made that the deceased member would have been eligible for MGIB benefits except for length of service or high school requirement prior to payment being authorized.
  - (6) Ensure survivors are notified that they must make application for the death benefit provision of this program directly to the Department of Veterans Affairs (DVA) Regional Office, P.O. Box 66830, St. Louis, MO 63166-6830. There is no time limit on the filing of the application.
- b. Director, Coast Guard Recruiting Center will:
- (1) Ensure recruiters provide information on the MGIB to prospective active duty personnel.
  - (2) Ensure recruiters afford the opportunity to affirm enrollment in or disenrollment from the MGIB program to former Coast Guard reservists they process onto active duty if the reservists' previous assignments consisted only of Initial Entry Training and Annual Training (AT). Those assignments do not count as active duty when determining eligibility for participation in the MGIB Active Duty Educational Assistance Program. These Coast Guard reservists shall be required to make their MGIB decision by

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7. b. (2) (cont'd) completing Form DD-2366 in triplicate, with member signing all copies and the recruiter signing as the witnessing official. The signed copies shall be forwarded, by official correspondence, to the member's unit for distribution as stated in paragraph 7.d(4).
- c. Military Personnel Command (MPC-adm) will:
  - (1) Maintain liaison with the Department of Defense Manpower Data Center (DMDC) concerning collection and transfer of data from the Coast Guard for use by the Department of Veterans Affairs (DVA) regarding MGIB eligibility.
  - (2) Ensure signed original of Form DD-2366 is placed in the individual's Headquarters Personnel Data Record (PDR).
- d. Commanding Officer, USCG Training Center, Cape May shall:
  - (1) Conduct an orientation period on the benefits of the MGIB program within the first 2 weeks of training.
  - (2) Ensure eligible members are given the option to enroll or disenroll from the program with the understanding that their decision is IRREVOCABLE. Their decision need not be made at the conclusion of the orientation session but must be made before the end of their first 14 days of active duty.
  - (3) Ensure eligible members complete Form DD-2366 in triplicate, indicating their intention to disenroll or enroll in the MGIB, and sign all three copies. Failure to have member complete Form DD-2366 will automatically enroll them in the MGIB program.
  - (4) Distribute DD-2366 as follows: (1) original forwarded to Military Personnel Command (MPC-adm), for inclusion in the individual's Headquarters PDR; (2) a copy placed in the individual's Personnel Reporting Unit (PERSRU) PDR; and (3) a copy sent to the Pay and Personnel Center. For those personnel electing to participate in the program, PERSRU Cape May shall initiate a reduction in pay, allotment, via SDA II.

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7. e. Commanding Officer, USCG Reserve Training Center Yorktown shall:

- (1) Conduct an orientation period on the benefits of the MGIB program within the first 2 weeks of training for officer candidate classes or direct commission orientation classes at RTC Yorktown.
- (2) Ensure eligible members are given the option to enroll or disenroll from the program with the understanding that their decision is IRREVOCABLE. Their decision need not be made at the conclusion of the orientation session but must be made before the end of their first 14 days of active duty.
- (3) Ensure eligible members complete Form DD-2366 in triplicate, indicating their intention to disenroll or enroll in the MGIB, and sign all three copies. Failure to have member complete Form DD-2366 will automatically enroll them in the MGIB program.
- (4) Distribute DD-2366 as follows: (1) original forwarded to the Military Personnel Command (MPC-adm), for inclusion in the individual's Headquarters PDR; (2) a copy placed in the individual's PERSRU PDR; and (3) a copy sent to the Pay and Personnel Center. For those personnel electing to participate in the program, PERSRU Yorktown shall initiate a reduction in pay, allotment, via SDA II.

f. Commanding Officer, Coast Guard Pay and Personnel Center shall:

- (1) Ensure pay reduction, for personnel electing to participate in the program, processes through SDA II.
- (2) Transfer MGIB pay reductions to the Treasury Department.
- (3) Transfer MGIB eligibility data to the Defense Manpower Data Center (DMDC).

g. Unit Commanding Officers and Officers in Charge shall:

- (1) Provide all active duty MGIB participants with pre-

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7. g. (1) (cont'd) separation counselling concerning benefits of the bill and the procedures for, and advantages of, affiliating with the Selected Reserve (SELRES) (Section 1046(a)(1), Title 10, U.S. Code). An Administrative Remark (CG-3307) entry shall be completed showing that the counselling was performed and that a copy of enclosure (1) or (2), as appropriate, was provided to the member. This entry shall be signed by the counsellor and the member and placed in the member's PERSRU PDR.
  - (2) Ensure MGIB participants who request early separation from the Coast Guard, prior to meeting the minimum service requirements to be eligible for MGIB benefits, are counselled on the consequences of their actions. This counselling shall be completed prior to the member submitting the request for early separation. The counsellor and the member are required to sign a Form CG-3307 entry showing the counselling was performed and that a copy of enclosure (1), (2) or (3), as appropriate, was provided to the member. This signed Form CG-3307 shall be placed in the member's PERSRU PDR.
  - (3) Provide pre-separation counselling to involuntarily separated members on the following: (1) procedures for converting to the MGIB program from VEAP; and (2) those members that previously declined enrollment in the MGIB or VEAP, the opportunity to enroll. An Administrative Remark (CG-3307) entry shall be completed showing that the counselling was performed and that a copy of enclosure (3) was provided to the member. This entry shall be signed by the counsellor and the member and placed in the member's PERSRU PDR.
8. POINT OF CONTACT: Questions should be directed to the unit Educational Services Officer, or Commandant (G-PMP) (202) 267-2466 or (202) 267-1636.
  9. FORMS AVAILABILITY: The following forms can be accessed from the 6.0 version of the Forms Plus Laser (FPL) Library as of November 1995.

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9. a. Form DD-2366, Veterans Educational Assistance Act of 1984 (GI Bill).
- b. CG-3307, Administrative Remarks.



W. C. DONNELL  
Chief, Office of Personnel  
and Training

- Encl: (1) Provisions for Active Duty non-prior Service Personnel
- (2) Provisions for Vietnam Era G.I. Bill Eligibles
- (3) Provisions for those Involuntarily Separated after 1 October 1994.





**MONTGOMERY G.I. BILL (MGIB) - PROVISIONS FOR ACTIVE DUTY  
PERSONNEL INITIALLY ENTERING ACTIVE DUTY ON OR AFTER 1 JULY 1985**

**1. ELIGIBILITY CRITERIA.**

- A. Service member must have entered on active duty for the first time on or after 1 July 1985. Periods of Initial Entry Training (IADT) and Annual Training (AT) of former members of Reserve Components do not count as active duty when determining eligibility to participate in the MGIB program. Personnel who initially entered active duty on or after 1 July 1985 but were discharged early for an erroneous enlistment or induction, defective enlistment, or by reason of being a minor are eligible to enroll in the MGIB if they later reenter the Service.
- B. Serve on active duty for at least 3 continuous years or, in the case of a service member whose initial term of military service is less than 3 years, serve at least 2 continuous years of active duty; or serve 2 continuous years on active duty and 4 years in the Selected Reserve (SELRES) (2 + 4) with satisfactory participation in the SELRES. To qualify for benefits under this section, a member must affiliate with the SELRES within 1 year of release from active duty.
- C. Service members must meet the requirements for a high school diploma (or an equivalency certificate) prior to the completion of the term of service detailed in paragraph 1.A or B. Completion of 12 semester hours of college credit may be substituted for the high school diploma.
- D. Service members must receive an HONORABLE discharge for the term of service detailed in paragraph 1.A or B to use benefits. This does not include a general discharge under honorable conditions. A service-connected disability or a pre-service medical condition that the DVA determines is not service connected is to be considered as an honorable discharge for purposes of MGIB benefits.

**2. BASIC EDUCATIONAL ASSISTANCE BENEFITS**

- A. The DVA determines annually the amount of basic educational benefits to which members are entitled. The

2. A. (cont'd) basic benefit as of 1 October, 1995 was \$416.62 a month for 36 months of full-time enrollment at an institution approved for veteran's training for members whose initial obligated period of active duty is 3 years or longer. This also includes those members in the 2 + 4 program (2 years of active duty followed by 4 years in the SELRES). For the 2 + 4 program, the number of months of entitlement is equal to 1 month for each month of active duty plus 1 month for each 4 months served in the SELRES.

Institutional Training

<u>Training Time</u>	<u>Monthly Rate</u>
Full	\$416.62
3/4	\$312.46
1/2	\$208.31
Less than 1/2 but more than 1/4	\$208.31
1/4 or less	\$104.15

Apprenticeship and On-The-Job Training

First 6 months	\$312.46
Second 6 months	\$229.14
Remainder of program	\$145.82

- B. Basic benefits are \$338.51 a month for 36 months of full-time enrollment at an institution approved for veteran's training for members whose initial obligated period of active duty is 3 years or less. The amount will be proportionally reduced for less than full time enrollment.

Institutional Training

<u>Training Time</u>	<u>Monthly Rate</u>
Full	\$338.51
3/4	\$253.88
1/2	\$169.25
Less than 1/2 but more than 1/4	\$169.25
1/4 or less	\$84.62

2. B. (con't)

Cooperative (Full time only)

\$270.81

Rates for apprenticeship and on-the-job training will be paid as follows:

Apprenticeship and On-The-Job Training

First 6 months	\$253.88
Second 6 months	\$186.18
Remainder of program	\$118.48

- C. Trainees will be reimbursed for only 55 percent of the approved charges for correspondence courses. Lessons completed by the student and serviced by the school will be certified quarterly. No benefits will be paid until the certification is received.
- D. Payments for cooperative training will be made at a rate of 80 percent of the individual's full time entitlement rate otherwise payable.
- E. Active duty participants in the Montgomery G.I. Bill may use their benefits in service after they have completed 2 years of active duty but must have a secondary school diploma or an equivalency certificate before using benefits. For military members who are using benefits while in service and for veterans in training less than one-half time, the maximum rate payable will be the lesser of (1) the monthly rate of the cost of the course; or (2) the maximum rate otherwise payable, as indicated on the tables previously displayed.
- F. Benefits are only paid for programs which have been approved for veterans training. These include programs in institutions of higher learning, courses in non-college degree schools, programs of apprenticeship, cooperative training, on-the-job training, remedial, refresher, and deficiency courses, correspondence training, and tutorial assistance. Additional information on authorized programs may be obtained from local DVA offices.

### 3. EXCEPTIONS TO TIME-IN-SERVICE REQUIREMENTS

- A. Members whose initial active duty obligation is 3 years or longer must serve at least 30 continuous months of that obligation and be separated for the Convenience of the Government with an honorable discharge to receive benefits of \$416.62 a month for 36 months or must serve at least 24 months of that obligation, be separated for the Convenience of the Government with an honorable discharge, and incur an obligation to serve at least 4 years in the SELRES. To qualify for benefits under this section, a member must affiliate with the SELRES within 1 year of release from active duty. During the member's time in the SELRES they must continuously and satisfactorily participate in reserve training to be eligible to receive benefits of \$416.62 a month for 36 months.
- B. Members whose initial active duty obligation is less than 3 years, must serve at least 20 continuous months of that obligation and be separated for the Convenience of the Government with an honorable discharge to receive benefits of \$338.51 a month for 36 months.
- C. Members with an initial obligation of 2 years of active duty followed by 4 years in the SELRES (2 + 4 enlistments) must complete a minimum of 2 years of active duty, unless discharged under the provisions of 10 USC 1171 (early out discharge). In that case, members must have served at least 21 continuous months on active duty and serve their Selected Reserve obligation of at least 4 years to be eligible to receive benefits of \$416.62 a month for 36 months. However, a 2 + 4 enlistee can complete at least 20 months of the 2 year active duty obligation, be discharged for Convenience of the Government with an honorable discharge, not fulfill the SELRES obligation, and still remain eligible for benefits of \$338.51 a month for 36 months.
- D. A service member who is discharged or released from active duty prior to serving the minimum 30 months of a three year or longer enlistment or 20 months of a 2 year enlistment for a service-connected disability, hardship under 10 USC 1173, a pre-service medical condition that the DVA determines is not service connected, or for the Convenience of the Government due to a reduction-in-force (RIF), may be considered eligible for limited educational

3. D. (cont'd) assistance. Entitlement is limited to 1 month of educational assistance benefits for each month of active duty served.

4. ADMINISTRATIVE INFORMATION

- A. Within the first 2 weeks of active duty, all individuals eligible for the MGIB must complete Form DD-2366 (in triplicate), signing all copies and indicating whether they wish to participate or not participate in the program. Members participating in the program will have their monthly base pay reduced \$100.00 for each of the first 12 months on active duty. Form CG-4222 will be used to authorize the pay reduction.

- B. The member's decision to participate or not participate in the MGIB is IRREVOCABLE. THE \$1200.00 IS NOT REFUNDABLE FOR ANY REASON AND CANNOT BE SUSPENDED OR STOPPED.

- C. Members failing to submit a completed DD-2366 are automatically enrolled in the program.

5. INELIGIBILITY FOR THE MGIB EDUCATIONAL ASSISTANCE PROGRAM

- A. Service member who graduates from the Coast Guard Academy or other Service Academy and receives a commission in the Armed Forces.

- B. Personnel who receive a commission upon graduation from a college or university under a government funded scholarship program. Those individuals completing a government funded program without a scholarship are eligible to participate in the MGIB.

- C. Coast Guard MORE, PPEP and PA candidates.

- D. Service members entering active duty, for the first time, during the period 1 January 1977 through 30 June 1985. These people were only authorized educational benefits under the Veterans Educational Assistance Program (VEAP)(Chapter 32) and are ineligible to participate in the MGIB program. (NOTE: Individuals who contracted with the Armed Services before 31 December 1976 and entered active duty between 1 January 1977 and 2 January 1978 under the Delayed Entry Program (DEP) are not VEAP eligibles. Instead, they were eligible for the Vietnam

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5. D. (cont'd) Era G.I. Bill and their benefits were rolled over if specific active duty requirements were met.)
6. PROCEDURES FOR APPLYING FOR BENEFITS
  - A. Application for MGIB benefits may only be made through the office responsible for handling veterans affairs at the educational institution to be attended or by applying at the local DVA office.
  - B. A completed VA Form 22-1990, Application for Education Benefits, must be submitted to the institution which the applicant is, or will be, attending or the local DVA office.
7. DURATION OF BENEFITS
  - A. Benefits may be used for 10 years from the date of last discharge or release from active duty. In the case of an individual who is serving 2 years on active duty and 4 years in the Selected Reserve, the delimiting period is 10 years from the end of their Reserve duty obligation.
  - B. If the Coast Guard upgrades a discharge, that previously prevented a veteran from receiving MGIB benefits, to an honorable discharge, the veteran's delimiting period is 10 years from the date of the decision to upgrade the discharge.
  - C. The 36 months of educational entitlement must be used prior to the 10 year period previously stated. In all cases, the full 36 months of entitlement, or any unused portion of the entitlement, will cease to exist after this 10 year period.

**MONTGOMERY G.I. BILL - PROVISIONS FOR VIETNAM ERA G.I. BILL  
ELIGIBLES CONVERTED TO MGIB**

**1. ELIGIBILITY CRITERIA.**

- A. Service member must have been eligible for and had remaining entitlement under the Vietnam Era G.I. Bill on 31 December 1989.
- B. Service member must have been on active duty anytime between 19 October 1984 through 30 June 1985 and remained on active duty for 36 months after 30 June 1985, or on continuous active duty for 30 months after 30 June 1985 and be separated for convenience of the Government.
- C. A member discharged or released from active duty after 30 June 1985 for a service-connected disability or a hardship under 10 USC 1173, or a pre-service medical condition that the DVA determines is not service-connected, may also convert limited benefits to the MGIB. For those members separated after 1 October 1987 for Convenience of the Government, due to an involuntary reduction in force (RIF), and who have not met the active duty requirement previously stated, may also convert limited benefits to the MGIB. Members in these categories will be able to convert one month of their Vietnam Era G.I. Bill benefits that they have remaining as of 31 December 1989 for each month served after 30 June 1985. The conversion cannot exceed 36 months.
- D. A member must have met the requirements for a high school diploma or equivalency certificate prior to separation or discharge from active duty or by 31 December 1989, whichever date would be earlier. A diploma from any jurisdiction, including a foreign country, meets the eligibility requirement for Vietnam Era G.I. Bill eligibles who will be converted to the MGIB. Completion of 12 semester hours of college credit may be substituted for this requirement.

**2. BENEFITS.**

- A. Benefits for Vietnam Era G.I. Bill eligible personnel expired on 31 December 1989 and any entitlement the member had remaining, as long as they met the conversion requirements, were converted to the MGIB on 1 January 1990.

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2. B. The number of months of educational assistance to which an individual is entitled under the MGIB may not exceed the number of months of entitlement they had remaining under the Vietnam Era G.I. Bill on 31 December 1989, or 36 months, whichever is less. If an individual has used all 45 months of entitlement available under the Vietnam Era G.I. Bill prior to 1 January 1990, then there is no remaining entitlement to be converted to the MGIB.
- C. Under the DVA rules, a member who gains entitlement to two or more DVA education programs may be authorized up to a maximum of 48 months of education entitlement. An individual who has education entitlement remaining on 1 January 1990, will have gained entitlement to two DVA education programs, Chapter 34 (Vietnam Era G.I. Bill) and Chapter 30 (MGIB), and could be authorized up to a maximum of 48 months of education entitlement. To determine the maximum amount of benefits which will be converted to the MGIB a member must subtract the amount of Vietnam Era benefits used from the 48 month total. Any remaining entitlement, up to a maximum of 36 months, will be converted. As an example, if an individual has used 25 months of their 45 month Vietnam Era entitlement prior to 1 January 1990, then the 25 months would be subtracted from 48 months (dual eligibility benefit) leaving the member with 23 months of entitlement being converted to the MGIB. The additional 3 months of entitlement the member obtains, by being eligible for dual DVA education programs, will be paid at the MGIB rate and not at the conversion rate. Again, if the member has not used any of the Vietnam Era benefit, the maximum that will be converted to the MGIB will be 36 months which will be paid at the conversion rate.
- D. Educational assistance payments for those personnel whose benefits were converted to the MGIB:

Institutional Training

Training Time	Monthly Rate NO DEPNS.	Monthly Rate 1 DEP.	Monthly Rate 2 DEP.	EA. ADD. DEPN.
Full	\$604.62	\$640.62	\$671.62	\$16.00
3/4	\$453.96	\$480.46	\$503.96	\$12.00
1/2	\$302.31	\$320.31	\$335.81	\$ 8.50



## 2. D. (Cont'd)

Less than 1/2 but more than 1/4	\$302.31	\$302.31	\$302.31	None
1/4 or less	\$151.15	\$151.15	\$151.15	None

Cooperative

Training Time	Monthly Rate NO DEPNS.	Monthly Rate 1 DEP.	Monthly Rate 2 DEP.	EA. ADD. DEPN.
Full time	\$454.90	\$475.30	\$494.90	\$9.20

- E. For military members who are using benefits while in service, the maximum rate payable will be the cost of tuition and fees or the amount shown in the column "Monthly Rate NO DEPNS" indicated on the tables previously shown, whichever is less. Participants must have a high school diploma or an equivalency certificate before using benefits in service.
- F. Trainees will be reimbursed for only 55 percent of the approved charges for correspondence courses. Lessons completed by the student and lessons serviced by the school shall be certified quarterly. No benefits can be paid until the certification is received.
- G. Benefits may be paid to a member for attendance at an institution approved for veteran's training. These include institutions of higher learning, courses in non-college degree schools, programs of apprenticeship, cooperative training, on-the-job training, remedial courses, refresher courses, deficiency courses, correspondence training, independent study courses, some open-circuit television courses, and tutorial assistance. Additional information on authorized programs may be obtained from local DVA offices.

## 3. PROCEDURES FOR APPLYING FOR MGIB CONVERSION BENEFITS

- A. In order to receive benefits, whether in or out of the service, applicants must turn in a completed VA Form 22-1990 (Application for Education Benefits), to the

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3. A. (cont'd) educational institution office that handles veteran's affairs that they are or will be attending, or to their local DVA office.
- B. The school or local DVA office will forward completed VA Form 22-1990 to the office responsible for processing the application.

4. DURATION OF BENEFITS

- A. The time allocation allowed for use of MGIB education benefits is 10 years from their last date of discharge or release from active duty; or 10 years from the last day on which the individual becomes eligible for educational assistance, whichever is later. For example, a veteran discharged in September 1988 is eligible to receive only Vietnam Era G.I. Bill benefits through 31 December 1989. Eligibility for the MGIB begins on 1 January 1990. For this member, the 10 year delimiting period for the MGIB education benefits would end on 1 January 2000.
- B. Full benefits are available to service members discharged for the Convenience of the Government only if the member serves on active duty anytime between 19 October 1984 through 30 June 1985. They also must have remained on active duty from that point through 30 June 1988, without a break in service of more than 90 days and complete not less than 30 months of active duty after 30 June 1985.
- C. For some personnel, the 10 year delimiting period will be reduced by the amount of time they were not serving on active duty from 1 January 1977 through 18 October 1984.

**MONTGOMERY G.I. BILL - PROVISIONS FOR THOSE INVOLUNTARILY  
SEPARATED AFTER 1 OCTOBER 1994**

**1. BACKGROUND.**

The National Defense Authorization Act for FY 95 authorized the Coast Guard to offer its work force certain transition services and benefits during a five year period beginning October 1, 1994. Included is the opportunity for certain members to participate in the MGIB program who were otherwise not eligible.

**2. ELIGIBILITY.**

- A. A regular officer who is involuntarily discharged under other than adverse conditions, or a Reserve officer on the active duty list, or a Reserve Program Administrator.
- B. An enlisted member who is denied reenlistment or involuntarily discharged prior to expiration of enlistment under other than adverse conditions.
- C. In order to be considered eligible the member must be on active duty in the Coast Guard after September 30, 1994.
- D. Member must be assigned a qualifying Separation Program designator (SPD) code.
- E. Those previously enrolled in the Voluntary Education Assistance Program (VEAP).
- F. Those who previously declined participation in the MGIB program.

**3. PROCEDURE FOR ENROLLING IN THE MGIB PROGRAM PRIOR TO  
INVOLUNTARY SEPARATION.**

- A. Member must pay \$1200 (nonrefundable) prior to separation.
- B. Members may pay by mailing a personal check, money order or certified check direct to:

Commanding Officer (DC)  
CG Pay and Personnel Center  
444 SE Quincy Street  
Topeka, KS 66683-3591

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3. C. Members may also pay by credit card by calling (913) 295-2912/3/4 and provide a Mastercard or VISA card account authorization for the lump sum payment.
- D. Members converting from the VEAP program to MGIB must request a refund of VEAP contributions from the DVA.







U.S. Department  
of Transportation

**United States  
Coast Guard**

2100 Second St., S.W.  
Washington, D.C. 20593

Official Business  
Penalty for Private Use \$300